REQUIRED ITEMS FOR COMPLETION

- Form request type (ONLY ONE TYPE)
- School of attendance (ONLY ONE SCHOOL)
- Student Name
- Student Birthdate
- Student Grade Level
- Guardian and/or Alternate Transportation Party Name
- Relationship to Student—**must notify of change**
- Complete Address –**must notify of change, too**
- Contact Number/s –**must notify of change, too**
- Guardian Email

APPLICABLE DOCUMENTATION

*** Proof Of Residency** -

Must be current, no more than 60 days old

Can be One of the following:

Bank Statement, Paystub, Billing Statement, Letter from Government or Legal Agency, Lease,

Computerized Rental Receipt, Utility Bill or Turn On Notification, USPS Change of Address Confirmation Letter

***Custody Information** *(if applicable)*

Must be court stamped and in its entirety

*** Birth Certificate** *(if applicable)*

It is suggested to provide a birth certificate for **all incoming KG/new to school students** and students that **have never been enrolled** in Akron Public Schools to enable quick processing of request

Transportation Contact Info:

Akron Public Schools	330-761-1390
Petermann Bus Co.	330-773-4222
Student Services/Transportation	330-761-2738

*****NOTE: Schools are not responsible for the completion of this form nor submitting this form to Akron Public Schools***

RFT GENERAL INFORMATION

- Must reside within the Akron Public School District
- Yellow Bus transportation service only
- May list up to 4 students on this form
- Only ***one*** school may be listed per form
- Must be from a residential, not business address, and reside over 2.0 miles from school of attendance
- Must be30 min or less travel time by bus
- Required yearly and/or any time there are changes in school, address, and/or guardianship
- Must be turned in **4 weeks prior to school starting** at the beginning of school year for transportation service when school starts
- May apply year-round once school is in session
- **Late entry** at beginning of school year may cause a **10-15 business day delay** in processing (not Counting holidays and weekends)
- Payment-in-Lieu is at the discretion of Akron Public Schools.
- Denial letters for missing documentation or change in status will be mailed to residence
- Can re-apply at any time

BUS STOP INFORMATION

- Stops may be up to 1/2 mile from residence
- Students must be at stop 5 minutes prior to scheduled pick-up time to assure timely operation
- Buses will not wait for students for more than 1 min from normally scheduled departure time
- KG & 1st grade students must be accompanied at stop location by an adult
- Services cancelled after 15 school days of inactivity
- When Akron Public Schools is closed for inclement weather no transportation services will be provided.

Request For Transportation

For
Charter, Parochial
&
Non-Public Schools

Grades KG - 8th *only*

Akron Public Schools®

This form is NOT for students attending any Akron Public School

Helping to serve our Community, Schools, and Families one child at a time!

Please note requirements listed under each heading; Only ONE FORM TYPE may be chosen:

☐ **Updated/New Student**

- New to School
- New to Transportation Services for this school year
- **Moved**/Change of Address
- Change of Custody/Guardianship
- ***Requires Current, Visibly Dated Proof of Residency***
- ***Copy of Birth Certificate Highly Suggested***

☐ **Renewal With No Changes**

- At Same School as previous year
- At Same Address as previous year
- Same Guardian as previous year
- **Received Transportation Services previous year**

☐ **Alternate Transportation**

- ***Requesting service To Another Residential Address***

Alternate Transportation is at the sole discretion of Akron Public Schools. We are not legally required to provide transportation from any residence other than home residence. Alternate Transportation is not guaranteed.

Items Required for Alternate Transportation:

- **Updated/New Student** form for home residence
- Current Proof of Residency for home residential address (with visible process date of service
- **Alternate Transportation** form for other residential address
- Current Proof of Residency for alternate residential address (with visible process date of service)
- **Notarized Letter** Requesting Transportation from other residential address that must be signed by ***BOTH*** Residential Guardian ***AND*** Other Residential Party

NOTE: The HOME RESIDENCE must be eligible/qualify for transportation services BEFORE any alternate transportation services would be considered.**

☐ ***I am choosing to opt out of and am refusing ALL types of transportation services, including payment-in-lieu. I realize that I am free to reapply at another time.***

☐ ***I am requesting AM pick-up ONLY (optional)***

☐ ***I am requesting PM drop-off ONLY (optional)***

RETURN TO:
Akron Public Schools
Student Services /Transportation
10 North Main Street, Akron, OH 44308
FAX: (330) 761-3224
EMAIL: rcarroll@apslearns.org

*****Schools are not required to turn this form in to APS***

****Only ONE SCHOOL may be marked**

****For School Year: 2020/2021 ****

___ Akron Prepatory School	13254
___ Akros Middle School	12060
___ Arlington Christian Academy	113050
___ Chapel Hill Christian—NORTH	60657
___ Chapel Hill Christian—SOUTH	71571
___ Canton College Preparatory	13255
___ Cornerstone Community	134460
___ CVCA Christian	67611
___ Eagle Academy (formerly STEAM)	12627
___ Edge Academy	133538
___ Emmanuel Christian Academy	120865
___ Faith Islamic	143248
___ GSELC/***SCOPE***	11381
___ Holy Family	57513
___ Imagine Leadership (1st-6th)	14121
___ Imagine Akron Academy (KG)	11947
___ Immaculate Heart of Mary	57232
___ Julie Billiart of St Sebastian	16974
___ Lake Center Christian	64915
___ Main Street Preparatory	14066
___ Mayfair Christian Academy	54171
___ Middlebury Academy	134213
___ Our Lady of The Elms (KG-8th)	56937
___ Old Trail	60848
___ Redeemer Christian Academy	60368
___ S.U.P.E.R. Learning Center	10582
___ Spring Garden Waldorf	96693
___ St. Anthony of Padua	56994
___ St. Augustine	57182
___ St. Francis de Sales	57018
___ St. Hilary	57034
___ St. Joseph—Cuyahoga Falls	57240
___ St. Joseph—Mogadore	60012
___ St. Mary	57067
___ St. Sebastian	60962
___ St. Vincent de Paul	57109
___ STEEL Academy	14927
___ Summit Academy Elementary	133587
___ Summit Academy Middle	132779
___ Summit Christian School	96966
___ The Lippman School	65722
___ Total Education Solutions	17448
___ University Academy	14063

OTHER:_____

NOT for students who attend Akron Public Schools!

ALL information is REQUIRED to be filled in:

1st Student: _____

DOB:_____ Grade: _____ [_____]

2nd Student: _____

DOB:_____ Grade: _____ [_____]

3rd Student: _____

DOB:_____ Grade: _____ [_____]

4th Student: _____

DOB:_____ Grade: _____ [_____]

REQUESTOR of Transportation Services is REQUIRED to be complete the below information

☐ **Parent/Guardian Information**
(NOTE: If requestor is married ***AND*** residing together, **both** names ***must*** appear on form or only requestor may provide proof of residency)

☐ **Alternate Transportation Information**

Parent/Guardian or Alternate Requestor Name:
(not student name)

_____

Relationship to Student: _____

Legal Guardian? __ Yes __No

Custody __ Yes Case Number: _____

___ Divorced/Residential ___ Court-Placed ___ No

Address: _____

Apt._____ **City:** _____ **OH Zip:** _____

Contact Email: _____

All-Call Number: _____

First Contact Number: _____

By signing this (required), I agree that I have read and agree to the stipulations listed. Further, I am requesting consideration for transportation services for the above-named student/s.

X_____ X_____
Signature of Requestor Date

School Use ONLY: ___ ***MKV*** **For APS Office Use ONLY:** *APPRV* ___ *DMILE* ___ *OTH*_____