

Case Preparatory Academy

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**School Administration**

Jamon McClain – Principal
Akelah Watters- Dean of Academics
Amir Lipkins – Dean of Students
Dymon Jones – Dean of Students
Laura Young – Office Manager

Dear Parents/ Guardians,

It is my hope this communication finds you doing well as we enter week 4 of the school year. Our goal continues to be providing each of our scholars with opportunities to learn and grow in an optimal academic-focused environment. To do this, we need to ensure we are working together to make safety a priority and limit as many distractions as practicable.

Within the first few weeks of school, cell phones have been an issue, specifically in middle school. Cell phones being used during instruction and text messages/phone calls being made in the bathroom which has caused more issues than none in the building.

In order for our collective school community to rally around our vision, we need your support. Starting today, September 11th, 2023 the following was put in place for grades 4th-8th grade:

- cell phones must be turned off and/or put away during the school day before entering the building.
- Scholars will not have access to their cell phones at any point during the school day (this includes during breakfast, lunch periods and dismissal).
- If scholars are seen on their phone or the phone is visible by staff, their phone will be confiscated and/or will be issued a 1 day suspension.

Our school-based offices are always available as a resource to our scholars and families in case of an emergency or sudden change that may affect your scholar. In the event you have an urgent matter, our office staff will get a message to your child or have him/her return your call. If a scholar must call home, they should go to the main office to place a call.

Again, please review these expectations as a family and use the summer to put communication plans in place. Our scholars will be expected to engage with these expectations in positive ways and follow the guidelines we have outlined. Any scholar who violates these expectations will be held accountable to the Student Handbook. We will make it a practice to collect cell phones if they are being used during the school day and a parent/guardian will be required to come to the school to pick up the device if collected. Cell phones will not be handed back to a scholar after collected. We thank you in advance for your partnership with our school and your continued support to provide a safe and productive learning environment where our focus is learning and growing together in a positive environment.

In Education,
Jamon McClain M.Ed

A handwritten signature in black ink that reads "Jamon McClain". The signature is written in a cursive style with a large, sweeping "J" and "M".